

A ADMINISTRATIVE - INTERNAL USE ONLY

6 August 1985

MEMORANDUM FOR: Director of Personnel

FROM:

Chief, Career Management Staff

SUBJECT: Request to Engage Samuel B. Anderson,

1. This memorandum contains a recommendation for your approval in paragraph 4.

3. It is planned that a statue of Mr. William Donovan will be placed in the new building. The Office of the DDA proposes to contract with Mr. Anderson to do a thorough study of all available information on Mr. Donovan through research in libraries and books provided by the Agency. After completing the study, he will develop a mock up of the proposed statue. All work involved will be of an unclassified nature. He will perform his duties without compensation, but will be reimbursed for necessary expenses incurred in connection with such operational travel as may be directed or authorized by the Agency and per diem.

4. In view of the above, approval is recommended to hire Mr. Anderson as an independent contractor without compensation for a period of one year. Mr. Anderson's gross monthly annuity is \$1,849.00. Cover will not be required for this project.

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APPROVED:

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Director of Personnel

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Date